



Guildford Model Engineering Society Ltd.,
Stoke Park, London Road, Guildford, Surrey. GU1 1TU

Private Parties at The Stoke Park Railway

Details and Terms and Conditions

Dated 4th October 2019

Who Are We?

Stoke Park Railway is managed by the Guildford Model Engineering Society, and we are a group of enthusiasts who like running miniature trains and find that the parties help to pay for the maintenance and improvement of our facilities.

What we provide

Duration - Parties are available for up to three hours duration at a time of your choice between 11:00 and 16:00.

Train rides - unlimited train rides for your party guests on our ground-level passenger carrying railway for a period of up to 3 hours between 11:00 and 16:00. We usually try to run two trains, one of which will be hauled by a steam locomotive (subject to availability).

Before deciding to book a party, we would suggest that you bring your child to one of our monthly Sunday open afternoons to make sure that he/she actually likes riding on the trains.

Access to Clubhouse - We do not provide food or drink. We have a small tea bar with a hot water heater for tea and coffee making, also kettles, but no cooking facilities. Access to a small fridge may be available. We do not have sufficient crockery and cutlery, etc for parties, so you will need to bring your own. You can bring in outside caterers. You can use the tables and chairs in our clubhouse or have a picnic on the grass if the weather is fine.

Access to our grounds - there is ample room for a bouncy castle or other field activities (subject to weather conditions). Mains electricity is available in the main field.

Please note that on party days, the 00 Gauge railway layout in the clubhouse, the Garden Railways, and the children's Have-a-Go radio controlled boats will not be operating.

Dates

For operational reasons, party days are strictly limited to about ten Saturdays from March to October and the dates are decided towards the end of the previous year.

Cost

The cost for 2020 is £280, and a 50% non-refundable deposit is payable on booking, with the balance to be paid three weeks before the event. BACS details will be provided at the time of booking.

Numbers

We generally suggest a limit of about 30 children for the party, and we ask that you come with

sufficient adults to keep an eye on everyone (we suggest a ratio of roughly one adult for every three children).

Access for setting up, and clearing up

Site and Clubhouse will be available for setting up during the hour before the party, and will remain open for clearing up whilst we put the trains away.

Safety

GMES takes safety on its miniature railways very seriously, and passengers are asked to sit astride the carriages facing forwards and remain seated at all times;
keep their feet on the carriage foot boards and not drag them along the ground;
not to lean out whilst taking photographs;
not to lean over to try and pick passing flowers.

Non-riding guests are asked not to “high-five” passing trains (this can encourage children to lean out in response).

GMES reserves the right to refuse to carry any passenger who repeatedly fails to follow our safety guidance whilst riding the trains.

Car Parking

Limited parking may be available on site.

Guests should be aware that the car parking outside GMES is now a 7-day Pay and Display car park chargeable from 6am to 5pm, but it is free for up to four hours parking, and you will need to get a ticket from the machine even if you're planning to stay within the four hour free limit. (Information correct as at September 2019)

Rubbish

Guests are requested to take away their rubbish, as the club has no collection / removal facility.

Pre-Party Visits

A week or so before the party date, the party customer will be welcome to visit GMES to familiarise themselves with our facilities and discuss the finer details of their event. Tuesday or Thursday mornings are preferred.

Data Protection

Your name and contact details will be kept on our parties database and will only be used in connection with your booking, they will not be passed to any third parties. At the end of each calendar year, that year's database will be deleted from our records.

Acceptance of these Terms and Conditions

Application for a party booking will be taken as your acceptance of the above terms and conditions.

Booking

For more details or to make a booking please e-mail our Birthday Party Administrator, Martin Parnham, via parties@gmes.org.uk